



Mackenzie County

BUDGET COUNCIL MEETING AGENDA

DECEMBER 12, 2018

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Wednesday, December 12, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a)	None	
DELEGATIONS:	4.	a)	None	
TENDERS:	5.	a)	None	
PUBLIC HEARINGS:	6.	a)	None	
GENERAL REPORTS:	7.	a)	None	
AGRICULTURE SERVICES:	8.	a)	None	
COMMUNITY SERVICES:	9.	a)	None	
FINANCE:	10.	a)	Update on 2019 Operating & Capital Budget	5
		b)	Questions from December 10, 2018 Budget Council Meeting	9
		c)	2019 TCA Update Project List and Funding Options	13
		d)	Zama Road LOC	25

- OPERATIONS:** 11. a) None
- UTILITIES:** 12. a) None
- PLANNING &
DEVELOPMENT:** 13. a) None
- ADMINISTRATION:** 14. a) None
- COUNCIL
COMMITTEE
REPORTS:** 15. a) None
- INFORMATION /
CORRESPONDENCE:** 16. a) None
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division
2, Part 1 Exceptions to Disclosure*
17. a) None
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING
DATES:** 19. a) Budget Council Meeting
January 14, 2019
10:00 a.m.
Fort Vermilion Council Chambers
- b) Committee of the Whole Meeting
January 15, 2019
10:00 a.m.
Fort Vermilion Council Chambers
- c) Regular Council Meeting
January 16, 2019
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 12, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Update on 2019 Operating & Capital Budget

BACKGROUND / PROPOSAL:

Attached is the summary and detail of the 2019 budget deliberations and amendments to date.

After the December 10th Budget Council Meeting, the overall gap related to the Operating Budget is \$708,090 (tracking sheet attached).

As detailed to Council previously, there are various options Council could consider to mitigate this gap namely;

- 1- Reduce Service Level (cut expenditures)
- 2- Increase Fees
- 3- Defer/Reject/Amend New Items
- 4- Increase Tax Burden
- 5- Any combination of the above

Administration is bringing forward during this meeting the Farm Land Tax Rate that was requested for further information at the December 10th Budget Council Meeting, as an option to assist in mitigating some of the gap.

Administration is prepared to discuss any other options that Council may wish to assist in the budget deliberations.

OPTIONS & BENEFITS:

Author: J. Batt **Reviewed by:** Bill McKennan **CAO:** _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For further discussion.

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

BUDGET AMENDMENTS as of December 11, 2018

ADJ#	Original Budget Presentation Nov 6, 2018	Cummulative BASE Variance		Cummulative NEW INITIATIVE Variance	TOTAL VARIANCE		
	Proposed Base Budget (Existing Service Levels)	\$1,090,692	\$1,090,692	Proposed New Initiatives	\$492,800	\$492,800	\$1,583,492
# 1-2	Amendments to Operating (MSI Overstated \$9,370, High Level Capital Grant -\$3,000)	\$6,370	\$1,097,062	Amendments to New Initiatives	-\$196,000	\$296,800	\$1,393,862
# 3-12	Amendments to Non TCA Amendments to Grants to	-\$99,680	\$997,382				\$1,294,182
# 13-29	Other Organizations	\$99,908	\$1,097,290				\$1,394,090
#30	Surplus to fund 2019 Non TCA	-\$330,000	\$767,290				\$1,064,090
#31	Savings from staff turnover	-\$200,000	\$567,290				\$864,090
#32	Enhanced Policing	-\$156,000	\$411,290				\$708,090



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 12, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Questions from December 10, 2018 Budget Meeting

BACKGROUND / PROPOSAL:

During the December 10, 2018 Budget Council Meeting members requested information on numerous items, these items and additional information is provided below.

- 1- What is the cost to the County for Fire Departments to respond for Medical First Responses

Director of Community Services to report on.

- 2- Enhanced Policing – which position is currently filled?

Full Time School Resource Officer is currently filled.

- 3- What is the cost of driveway/sidewalks snow removal, and calcium dust control?

Director of Operations to report on.

- 4- What would the farmland tax be calculated at \$70 minimum @ double residential rate & \$100 minimum @ double residential rate? Or tax rate adjustment only?

See attached Appendix #1 for financial impacts and implications.

OPTIONS & BENEFITS:

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

Appendix #1 - Farm Land Tax

	1.2 residential tax rate (0.008508)	# OF ROLLS	2 x residential tax rate (0.014566)	# OF ROLLS	2.5 x residential tax rate (0.0182075)	# OF ROLLS
TAX RATE NO MIN		4968	\$636,763	4968	\$795,954	4968
			\$233,435	RATE ONLY	\$392,626	RATE ONLY
CURRENT					OPTION 3	
MINIMUM \$35	\$51,800	1480	\$39,970	1142	\$33,075	945
OVER MIN	\$351,528	3488	\$617,740	3826	\$779,700	4023
TOTAL W/ MINIMUM	\$403,328		\$657,710		\$812,775	
			\$254,382		\$409,447	
RANGE	\$35-\$485		\$35-\$830		\$35-\$1,037	
MINIMUM \$70	\$162,120	2316	\$113,540	1622	\$100,030	1429
OVER MIN	\$307,124	2652	\$592,569	3346	\$755,988	3539
TOTAL W/ MINIMUM	\$469,244		\$706,109		\$856,018	
	\$65,986		\$302,781		\$452,690	
RANGE	\$70-\$485		\$70-\$830		\$70-\$1,037	
MINIMUM \$100	\$308,000	3080	\$201,600	2016	\$174,200	1742
OVER MIN	\$241,270	1888	\$558,934	2952	\$729,672	3226
TOTAL W/ MINIMUM	\$549,270		\$760,534		\$903,872	
	\$146,242		\$357,206		\$500,544	
RANGE	\$100-\$485		\$100-\$830		\$100-\$1,037	
MINIMUM \$150	\$712,050	4747	\$408,900	2726	\$348,300	2322
OVER MIN	\$38,184	221	\$469,952	2242	\$656,661	2646
TOTAL W/ MINIMUM	\$750,234		\$878,852		\$1,004,961	
	\$346,906		\$475,524		\$601,633	
RANGE	\$150-\$485		\$150-\$830		\$150-\$1,037	
	OPTION 1				OPTION 4	

(Based on 2018 Assessments)



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 12, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	2019 TCA Updated Project List and Funding Options

BACKGROUND / PROPOSAL:

At the last Budget meeting, Council reviewed and adopted in principle numerous 2019 Capital initiatives. These projects in addition to all outstanding issues related to 2019 Capital projects have been consolidated in the attached Appendix #1.

Decisions are required on all projects, and specifically there are 4 projects reflected on the schedule with requires Councils direction:

- 1- Highway 88 Connector Overlay
- 2- 49 Ave – 54 St (Options A&B)
- 3- 49 St (Options A&B)
- 4- Tompkins Fire Truck

Project #2 & #3 have different surface treatment finishing's, and respective projects costs for Councils consideration (attached).

Administration has completed funding options based on the approval of Highway 88 Connector and the higher costed option on # 2 & #3 above. Item #4 was differed to the Final Council Budget meeting and no costs were allocated in this current modeling.

OPTIONS & BENEFITS:

All the projects have been reflected in Appendix #1 have been modeled at a total project cost of \$9,753,588. This includes the following:

- All Department projects previously recommended
- All Recreation Board projects previously recommended
- The multi year cost of the Highway 88 Connector Overlay
- All other pending projects

Author: Bill McKennan **Reviewed by:** _____ **CAO:** _____

The intent of this report is to provide Council with potential options to fund this overall level of Capital expenditures in 2019. Council will have opportunities to amend this capital listing and funding sources based on further deliberations.

The overview of the financing is as follows:

- Total Expenditures \$9,753,588

Funding Sources

- MSI & FGTF \$3,551,750
- Equipment Disposals \$663,044
- Draws General Operating Reserve \$53,500
- Draws General Capital Reserve \$250,000
- Draws Vehicle & Equipment Reserve \$1,674,624
- Draws Municipal Reserve \$30,000
- Borrowing \$3,530,670

This plan would see the County borrowing \$3,530,670, and the repayment of this debt would have to be provided within the Operating Budget. The financial impact of the borrowing would impact over 2 fiscal periods given that the cash outlay would not occur until mid-2019 if approved. Based on the estimated issuing of the debt, half of the cost would be payable in 2019, at an estimated cost of \$212,000 and a further \$212,000 would be required in 2020.

The debt modeling is based on the following:

- Borrowing \$3,530,670 for a term of 10 years
- Payment of principal & interest – twice / year
- Borrowing rate of 3.1%

2019 Operating Budget Impact

The current operating budget provides funding of \$120,000 for repair costs annually for the 88 Connector. Administration is recommending this amount be reallocated to debt repayment if the 88 Connector is approved as presented. This would leave an operating shortfall of \$92,000 to cover the financing costs. The 2018 budget had capital reserve contributions totaling \$1,267,781; the 2019 capital contributions are \$1,741,727. It is further suggested that the remaining funding needs relate to debt financing in the amount of \$92,000 be accommodated by reducing the 2019 capital reserve contribution accordingly.

2020 Operating Budget Impact

The debt charges are forecasted to reduce by \$460,000 in 2020, assisting in the repayment of the debt charges for the Highway 88 Connector project, and \$600,000 for 2021, 2022, and 2023. This provides a unique opportunity to reinvest in the County's infrastructure.

Author: Bill McKennan **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

In addition to this, Appendix #2 provides an impact on the County's various reserves. Administration will provide further explanation at the meeting.

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For further discussion.

Author: Bill McKennan Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
TCA Projects 2019

Project Description	Project Cost	External Funding		Internal Funding			Approved Funding	Notes
		FGTF /MSI Grants	Other Sources (non-grant)	RS-type	Restricted Surplus (previous years)	Debenture		
(12) - Administration Department								
Information Technology Budget	\$45,000			GOR	\$45,000		\$45,000	
FV Office Rear Gate	\$8,500			GOR	\$8,500		\$8,500	
Total department 12	\$53,500	\$0	\$0		\$53,500	\$0	\$53,500	
(32) - Transportation Department								
11 mile Culvert Replacement	\$150,000	\$150,000					\$150,000	
AWD Graders x 3	\$1,684,668		\$620,544	V&E	\$1,064,124		\$1,684,668	
FV - Loader	\$350,000		\$25,000	V&E	\$325,000		\$350,000	
FV - Rebuild Lambert Point Road (1 1/4 miles)	\$385,000	\$385,000					\$385,000	
LC - Overhead shop Crane	\$100,000			GCR	\$100,000		\$100,000	
LC - Sidewalk Sweeper	\$160,000		\$5,000	V&E	\$155,000		\$160,000	
LC - Truck Replacement	\$45,000		\$1,500	V&E	\$43,500		\$45,000	
LC- 98 Ave Micro Surfacing (1200 meters)	\$220,000	\$220,000					\$220,000	
Overlays	\$350,000	\$350,000					\$350,000	
Rebuild Blumenort Road East	\$440,000	\$440,000					\$440,000	
Rebuild Machesis Lake Road	\$440,000	\$440,000					\$440,000	
Rebuild Range Rd 175 (2 miles)	\$650,000	\$650,000					\$650,000	
Oil Rocky Lane Road (5.5 km) - School to Store road	\$215,250	\$215,250					\$215,250	
ZA - Truck Replacement	\$45,000		\$1,500	V&E	\$43,500		\$45,000	
Total department 32	\$5,234,918	\$2,850,250	\$653,544		\$1,731,124	\$0	\$5,234,918	
(43) - Waste								
Waste Bin Replacement Program	\$20,000		\$8,000	GCR	\$12,000		\$20,000	
Total department 43	\$20,000	\$0	\$8,000		\$12,000	\$0	\$20,000	
(63) - Agriculture								
Ag Fieldman truck	\$45,000		\$1,500	V&E	\$43,500		\$45,000	
Total department 63	\$45,000	\$0	\$1,500		\$43,500	\$0	\$45,000	
(71) Recreation Boards								
FV Recreation Board	\$97,000	\$97,000					\$97,000	
LC Recreation Board	\$142,000	\$142,000					\$142,000	
ZA Recreation Board	\$30,000	\$30,000					\$30,000	
Total department 71	\$269,000	\$269,000	\$0		\$0	\$0	\$269,000	
(72) - Parks & Playgrounds Department								
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch	\$30,000			GCR	\$30,000		\$30,000	
Vanguard Subdivision Playground Equipment	\$30,000			MR	\$30,000		\$30,000	
DA Thomas Stairs	\$20,000			GCR	\$20,000		\$20,000	
Wadlin Lake Dock Piling Improvements - Firewood Compound	\$13,000			GCR	\$13,000		\$13,000	
Total department 72	\$93,000	\$0	\$0		\$93,000	\$0	\$93,000	
2019 Capital Projects	\$5,715,418	\$3,119,250	\$663,044		\$1,933,124	\$0	\$5,715,418	

MACKENZIE COUNTY
TCA Projects 2019

Project Description	Project Cost	External Funding		Internal Funding			Approved Funding	Notes
		FGTF /MSI Grants	Other Sources (non-grant)	RS-type	Restricted Surplus (previous years)	Debenture		
Project approved - subject to further staff report								
9 Street Lights - 94 Ave 106 St to Pioneer Drive	\$75,000			GCR	\$75,000		\$75,000	Seek Grant Funding
FV - Rebuild Butter Town Road	\$300,000	\$300,000					\$300,000	Seek Grant Funding
2019 Capital Projects	\$375,000	\$300,000	\$0		\$75,000	\$0	\$375,000	
Pending Decision								
88 Connector Overlay	\$3,530,670					\$3,530,670	\$3,530,670	Multi year project \$3,530,670- Decision Pending
FV - 49 Ave-54 St Asphalt	\$51,000	\$51,000					\$51,000	Bring back for future discusion
FV - 49 Street Asphalt	\$81,500	\$81,500					\$81,500	Bring back for future discusion
Tompkins Fire Truck	\$0		\$0				\$0	
2019 Capital Projects	\$3,663,170	\$132,500	\$0		\$0	\$3,530,670	\$3,663,170	
TOTAL 2019 Capital Projects	\$9,753,588	\$3,551,750	\$663,044		\$2,008,124	\$3,530,670	\$9,753,588	

Proposed Funding Model 2019 Projects	
MSI - FGTF	\$3,551,750
Equipment Sold	\$663,044
General Operating Reserve	\$53,500
General Capital Reserve	\$250,000
Vehicle & Equipment Reserve	\$1,674,624
Municipal Reserve	\$30,000
Debenture	\$3,530,670
Total Funded	\$9,753,588

Appendix #2

Mackenzie County
As of December 11, 2018
Reserves as per established Policies
MUNICIPAL RESERVES

RESERVE #	Name	Amount as of Dec. 31, 2017	"E" Estimated (Nov. 28, 2018)	2018 Surplus	2019 Budget Contributions	2019 Draws Operating / Capital*	Post 2019 Budget
Operating Fund Reserves:							
17	Bursaries	\$13,350	\$9,350				\$9,350
1	General Operating	\$3,242,223	\$4,921,965	\$812,500	\$148,400	-\$383,500	\$5,499,365
5	Gravel Reclamation	\$22,377	\$22,377		\$50,000		\$72,377
14	Gravel Crushing	\$543,955	-\$156,045	\$160,000	\$500,000		\$503,955
3	Off-Site Levy	\$1,277,507	\$1,277,507				\$1,277,507
20	Grants to Other Organizations	\$108,202	\$7,364				\$7,364
	Recreation Emergent Funding	\$124,773	\$124,773				\$124,773
10	Municipal Reserve	\$385,495	\$314,868		\$70,000	-\$30,000	\$354,868
Subtotal - Operating Fund Reserves		\$5,717,882	\$6,522,159	\$972,500	\$768,400	-\$413,500	\$7,849,559
Capital Fund Reserves:							
	Emergency Service - Fort Vermilion	\$450,000	\$450,000				\$450,000
6	Vehicle & Equipment Replacement	\$2,221,487	\$2,809,622		\$400,000	-\$1,674,624	\$1,534,998
19	Street Light Replacement	\$0	\$230,000				\$230,000
4	Roads (General)	\$3,025,508	\$1,464,582				\$1,464,582
9	Surface Water Management Reserve (Drainage)	\$2,181,776	\$43,568				\$43,568
13	Water/Sewer Infrastructure Reserve	\$121,874	-\$144,468	\$545,000	\$354,000		\$754,532
18	Rural Water Reserve	\$2,334,819	\$1,073,519				\$1,073,519
	Recreation Board Reserve - Zama	\$19,389	\$9,673				\$9,673
	Recreation Reserve - Fort Vermilion	\$20,000	\$0				\$0
	Recreation Reserve - La Crete	\$160,833	\$38,001				\$38,001
	Recreation Facilities - Zama	\$0	\$0				\$0
	Recreation Facilities - Fort Vermilion	\$0	\$0				\$0
	Recreation Facilities - La Crete	\$0	\$0				\$0
8	Recreation and Parks	\$322,502	\$240,334				\$240,334
	Incomplete Capital - Recreation	\$0	\$0				\$0
2	General Capital	\$2,491,512	\$2,812,811	\$482,500	\$447,727	-\$250,000	\$3,493,038
Subtotal - Capital Fund Reserves		\$13,349,700	\$9,027,642	\$1,027,500	\$1,201,727	-\$1,924,624	\$9,332,245
TOTAL RESERVES		\$19,067,582	\$15,549,801	\$2,000,000	\$1,970,127	-\$2,338,124	\$17,181,804

* \$383,500 draw from General Operating Reserve is as follows -Operating Budget to fund one time items - \$330,000 and \$53,500 to fund 2019 Capital

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Asphalt (230 meters) - 49Ave - 54St

DEPARTMENT	Transportation	PROJECT #	9	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	Lay asphalt
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	(1,000)	(1,000)			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	48,300	-	-	-	-	-	-	-	-	-	48,300
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	2,700	-	-	-	-	-	-	-	-	-	2,700
	-	51,000	-	-	-	-	-	-	-	-	-	51,000
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	51,000	-	-	-	-	-	-	-	-	-	51,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	51,000	-	-	-	-	-	-	-	-	-	51,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Oil (230 meters) - 49Ave - 54St

DEPARTMENT	Transportation	PROJECT #	9A	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	5 years

DESCRIPTION	Oil Road
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	(1,000)	(1,000)			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	30,000	-	-	-	-	-	-	-	-	-	30,000
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	30,000	-	-	-	-	-	-	-	-	-	30,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Asphalt (350 meters) - 49St

DEPARTMENT	Transportation	PROJECT #	10	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	Lay asphalt
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
OTHER					ASSET MANAGEMENT	<input checked="" type="checkbox"/>
TOTAL OPERATING COST	(1,000)	(1,000)			COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	74,000	-	-	-	-	-	-	-	-	-	74,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	7,500	-	-	-	-	-	-	-	-	-	7,500
	-	81,500	-	-	-	-	-	-	-	-	-	81,500
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	81,500	-	-	-	-	-	-	-	-	-	81,500
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	81,500	-	-	-	-	-	-	-	-	-	81,500

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Oil (350 meters) - 49St

DEPARTMENT	Transportation	PROJECT #	10A	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	5 years

DESCRIPTION	Oil Road
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
OTHER					ASSET MANAGEMENT	<input checked="" type="checkbox"/>
TOTAL OPERATING COST	(1,000)	(1,000)			COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	52,500	-	-	-	-	-	-	-	-	-	52,500
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	52,500	-	-	-	-	-	-	-	-	-	52,500
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	52,500	-	-	-	-	-	-	-	-	-	52,500
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	52,500	-	-	-	-	-	-	-	-	-	52,500



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 12, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Zama Road LOC

BACKGROUND / PROPOSAL:

During the November 29, 2018 Budget Council meeting, a motion was made to table the Zama Road LOC project until a future budget meeting.

The existing non TCA Budget for this project is \$100,000 funded from the General Operating Reserve.

It has been past budget practice for administration to close projects, or bring forward a list of Non TCA projects that have not been completed, and are being considered for project carry forward.

The Zama Road LOC fits under this classification. Generally the criteria Council has considered has been project specific, and based on the original intent of the project.

Administration has advised that the Zama Road Project cannot be completed due to a number of outstanding issues including the Municipalities inability to have ownership transferred for this road segment. Based on the foregoing this project cannot be completed as originally designed, and this project be closed and the funds be returned to the original reserve. If Council wished to reallocate these funds to a new 2019 project, there would be no impediments to this consideration.

In terms of the Council discussion on this item, administration has undertaken a minimal review of the relevant legislation requirements. Generally Municipal Council can provide grants, if it is in the interest of the municipality.

Best practice is to show this project as complete, and return the funding to its original reserve.

Author: Bill McKennan **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

Option 1

Administration to research and develop a Policy, if allowable under legislative framework dealing with grant assistance to for profit parties.

COSTS & SOURCE OF FUNDING:

The magnitude of the financial request is not specific.

Administration is recommending that the funds for the Zama Road LOC project in the amount of \$100,000 be returned to the General Operating Reserve.

These funds could be made available once Council provides direction related to this item.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Zama Road LOC project report be received for information.

Author: Bill McKennan Reviewed by: _____ CAO: _____